

2/18/24 Meeting

Call meeting to order @ 7:03pm

Members present – Liv, Amy, Natasha, Kali, & Tina

Old Business

Treasurer Report – planning on opening bank account with Huntington bank Feb 21st. Need to signatures so Liv will go to her branch and sign paperwork once Amy has initiated the process.

EIN #- Liv noticed it says American vs America...Tina is going to fix this once IRS offices open Tuesday. Might have to reschedule our appointment with Huntington in case it's not fixed in time.

Logo – Amy is working with Logan (referred to by her brother who's a graphic designer but doesn't do logos). Sent him our ideas/rough draft ideas. He will come up with three designs for us to choose from and then make any changes to that one too. File will be sent to us in a digital format. Cost is \$200, Amy is going to PayPal him \$100 so he can get started. NADSA will reimburse Amy. Motion made to move forward with logo by Liv seconded by Kali

New Business

NADSA Rules & Regulations – finished reviewing and making changes!

Animal information form – finished reviewing and making changes!

Discussed registry embosser & foil sticker for animal certificates, NADSA logo will be on the embosser.

Animal certificates will be on a nice heavier paper that can be purchased from copy center (Staples)

Database will start off as an Excel document & we can look into a different database once it's needed.

President (Liv) will get a PO box (Rapid City) for registry applications to be sent to.

Possibly start taking registry applications in March (yay)! Things needed before that can happen:

Bank Account	Paper
PO Box	Foil Stickers
Logo	Envelopes
Embosser	Return Labels
Paper	Excel Database

Next meeting will be March 3rd @ 7pm EST

Motion to adjourn the meeting @ 8:48pm by Liv seconded Amy